

ACCOUNTING/CPA

APPLICATION GUIDE

FREE SHIPPING ON ALL WEB ORDERS OVER \$59.00

- FAST DELIVERY INSTANT BILLING ONE STOP SHOPPING
 - EXTRAORDINARY CUSTOMER SERVICE
 - ECO-FRIENDLY STAMPS HIGH QUALITY PRODUCTS
 - DEAL DIRECT WITH THE MANUFACTURER •

www.jpcooke.com



XSTAMPER STAMPS



SELF-INKING STAMPS



Green Stamps

ANN THOMPSO



DATER STAMPS



AUTOMATIC NUMBERING MACHINES



EMBOSSING SEALS



FULL COLOR SUBLIMATION NAME BADGES, DESK & WALL SIGNS



REPLACEMENT PADS



INK & ACCESSORIES



CCR Registered CAGE: 6L669

J.P. COOKE® CO.



A Service Disabled Veteran Owned Small Business Marking Products Since 1887

P.O. Box 3848 • 1311 Howard St.

Omaha, NE 68103

Ph. (800) 877-8267 & (402) 342-7175 National Fax: (800) 342-1260 Email: sales@jpcooke.com

Web: www.jpcooke.com





DUNS: 007276538 CAGE: 6L669 FED. ID #47-0132633 NAICS: 339943

SAMPLES OF POPULAR ACCOUNTING/CPA STAMP IMPRESSIONS

2000 Self-Inking **EIPLU** Printer Line

Perfect for Fast Repetitive Use! Available with Black, Red, Blue, or Violet Ink



-OR-

THERE JUST MADE BETTER THE STORY OF THE STOR

Pre-Inked Stamps

50,000 initial impressions Re-inkable • Laser Engraved Designed for durability

Available with Black, Red, Blue, Green, Purple, or Orange



XSTAMPER N05 \$25.15 2000 PLUS PRINTER 15 \$28.45 Copy Area: 1/8" x 2-3/8" OR 3/8" x 2-3/4"

AS ORIGINALLY FILED	
FISCAL YEAR RETURN	
ID #75-23512345	

XSTAMPER N10 \$30.15 2000 PLUS PRINTER 20 \$22.45 Copy Area: 1/2" x 1-5/8" OR 9/16" x 1-1/2"

AMENDED



FEE FOR SERVICE



	PLEASE AND RE	
DV	,	,

XSTAMPER N13 \$30.45 2000 PLUS PRINTER 20 \$22.45 Copy Area: 9/16" x 2" OR 9/16" x 1-1/2"

IMPORTANT! OPEN AT ONCE

CORRECTED

COPY - FOR YOUR FILES KEEP IN A SAFE PLACE

TO BE OPENED BY ADDRESSEE ONLY

SHORT YEAR

XSTAMPER N16 \$49.60 2000 PLUS PRINTER 50 \$30.15

Copy Area: 1/1/2" x 2-1/2" OR 1-1/4" x 2-3/4"

BILL R. McPARLAND CERTIFIED PUBLIC ACCOUNTANT



RETAIN FOR YOUR FILES

- ☐ REC'D ☐ FAXED
- ☐ PAID ☐ CALLED
- ☐ ENT'D ☐ E-MAILED

DATE ___/___BY_

XSTAMPER N12 \$40.25 2000 PLUS PRINTER 40 \$25.20 Copy Area: 1" x 2" OR 15/16" x 2-3/8"

JUST A REMINDER Your account is past due.

Thank you for your attention to this

FOR PAPER SHREDDER

PAST DUE

YOUR COOPERATION WILL BE APPRECIATED

J.P. COOKE CO. www.jpcooke.com

2000

יי בו בו

SAMPLES OF POPULAR ACCOUNTING/CPA STAMP IMPRESSIONS





OR-

THERE JUST MADE BETTER™ STOMPER®

Pre-Inked Stamps

50,000 initial impressions Re-inkable • Laser Engraved Designed for durability

Available with Black, Red, Blue, Green, Purple, or Orange



XSTAMPER N14 \$42.55 2000 PLUS PRINTER 25 \$32.70 Copy Area: 5/8" x 2-7/16" OR 5/8" x 3"

PRELIMINARY DRAFT
FOR DISCUSSION PURPOSES ONLY

Joseph Cardwell

FILING AS SURVIVING SPOUSE

PLEASE VERIFY, SIGN, DATE & RETURN THIS REQUEST

AMENDED

DECEASED

If no difference No reply necessary

Internal Revenue Service Center Austin, TX 73301

FOR INTERNAL USE ONLY

RESUBMITTED

XSTAMPER N18 \$46.45 2000 PLUS PRINTER 50 \$30.15 Copy Area: 15/16" x 2-13/16" OR 1-1/4" x 2-3/4"

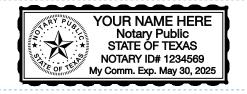
YOUR COPY

THANK YOU

MOORE, PHILLIPS & GATES, P.A.

PUBLIC ACCOUNTANTS

DATE:	# OF PAGES	
TO	FROM	
	KINS, PUBLIC ACCOUNTANT	S
Phone: (713)	456-7890 Fax (713) 456-789	1



IMPORTANT TAX DOCUMENT

2000 PLU

2000 Self-Inking Printer Line

Perfect for Fast Repetitive Use! Available with Black, Red, Blue, or Violet Ink



-OR-

THERE JUST MADE BETTER TWO

Pre-Inked Stamps

50,000 initial impressions Re-inkable • Laser Engraved Designed for durability

Available with Black, Red, Blue, Green, Purple, or Orange





3 Stamps in one Holder to conserve space and save money!

\$74.10

N70 Spin 'N Stamp*

Copy Area: 1/2" x 1-5/8"

Choose 3 Custom Stamps to fit in the size below

JOHN W. NALL, CPA 3433 LA GRANGE AVENUE PORTLAND, OR 97236 (503) 336-7800

B.J. Fillman

FOR DEPOSIT ONLY INCOME TAX CENTER ACCT. #2335-699-485

10-in-1 Phrase Stamp*

Copy Area: 3/16" x 1-1/2"

-Uses Refill Ink Cartridges
-Just turn the dial for any of these phrases



\$44.25

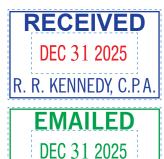
COMPLETED
CONFIDENTIAL
COPY
DRAFT

FAXED
FILE COPY
ORIGINAL
PAID
RECEIVED

81041 81041

2160 \$71.65 Copy Area: 1" x 1-5/8"









NO MESSY FINGERS! Available in 1 or 2 color pad impressions.





CPL

Pocket Stamps*

N40 and N42 Pocket Stamps are ideal for people on the go! The folding case provides a compact yet sturdy design that won't leak in your pocket or purse!

N40 - \$30.45 Copy Area: 1/2" x 2"

RICHARD R. KENNEDY, C.P.A. 48772 EAST ADAMS STREET, STE. 324 SYRACUSE, NY 13202

N42 - \$40.80 Copy Area: 5/8" x 2-7/16"

Raman Lansod, C.P.A.

4

*Available in Xstamper Only

2000 PLU





N18 Desk Stamp

- -Lifetime Guarantee!
- -66% Recycled Content
- -Pre-inked & Re-Inkable
- -50,000 initial impressions



N42 Pocket Stamp -Lifetime Guarantee!

- -78% Recycled Content
- -Pre-inked & Re-Inkable
- -50,000 initial impressions



\$46.45



\$40.80



Protect yourself by maintaining detailed Records of your official acts as a notary in our notary journals. Two different sizes available. Both books have space for detailed records and thumb prints.



2000 Plus Printer 50

- -Microban Infused Handle
- -Easy to change ink pad
- -Thousands of crisp impressions
- -Perfect for fast repetitive use!



LARGE

141 page book for over 500 entries.

\$39.75

MEDIUM

72 page book for . 200 entries \$18.00



\$30.15

*ALL SIZES AND PRICES MAY VARY SLIGHTLY DUE TO STATE REQUIREMENTS

XSTAMPER STOCK STAMPS

Our signature mount with today's most common one-color title impressions. Many more titles available from your sales rep if you don't see what you need here. As always, each stamp is re-inkable and guaranteed for life!

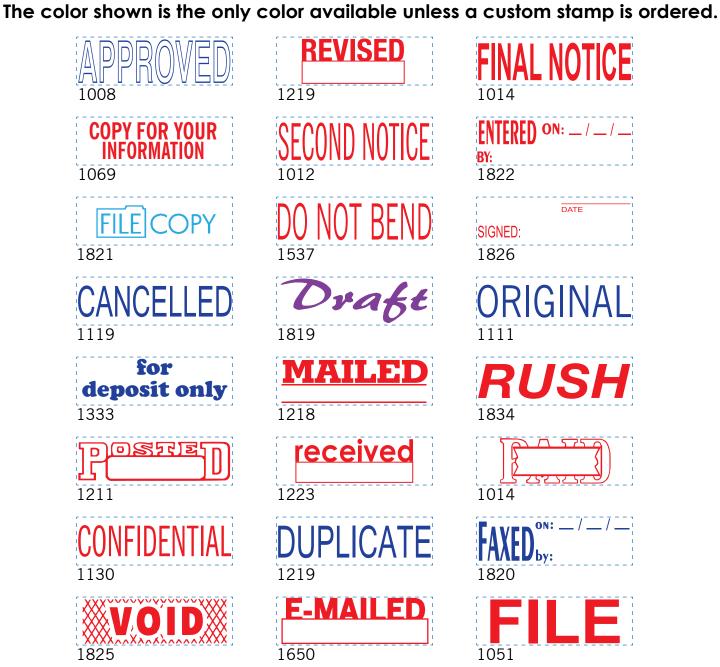


\$12.50ea

first class







IRGEN

1103

1026

SCANNED

XSTAMPER STOCK STAMPS

Our signature mount with today's most common one-color title impressions. Many more titles available from your sales rep if you don't see what you need here. As always, each stamp is re-inkable and guaranteed for life!



The color shown is the only color available unless a custom stamp is ordered.

Small Round Stamps \$9.99ea

























Automatic Numbering Machine

- Self Inking
- Black Inked
- Auto Advance

40240 \$77.50

123456

40242 \$82.95

1234567

40244 \$110.95

12345678

40246 \$144.25 \ 1234567890

40248 \$166.25 123456789012

Stock Self-Inking Line Daters



40160 \$17.50 Plastic Frame Type size 1.5 • 4-year line dater • Black

DEC 31 2025



40150 \$36.50

Metal Frame Type size 1.5 • 10-year line dater • Black

DEC 31 2025

Obscure private information permanently





Protect yourself with our secure stamper & marker! Special black ink obscures private information and is perfect for hiding personal data on mail and in documents. Covered information can not be easily read, scanned or copied.







GO TO WWW.JPCOOKE.COM FOR MORE INFORMATION!

Hide a block of information such as a name and address with 1 impression



\$12.85ea 35300 - Impression area: 13 x 42mm (1/2" x 1-5/8") \$19.45ea 35301 - Impression area: 24 x 71mm (15/16" x 2-13/16")

Available in black ink



Conceal sensitive information and leave needed data readable



With ordinary marker ink, carbon often floats to the top after the ink dries, which makes original text readable again because of light reflection. New secure marker ink formula minimizes this phenomenon to obscure information.

35305

2.0 - 4.0mm (Writing width) • Acrylic fiber tip • Chisel style



PLASTIC NAME BADGES

- Available in three sizes J11, J12, J13
- Plastic in the color of your choice •

L.A. Cellular Linda Nissen Consultant

METAL NAME BADGES

- Available in two sizes J50 and J51
- Choice of Silver or Gold metal •

ERIC FROST, MD

For J11, J12, and J13 name badges, please choose a fastener from below.



The Standard Pinback will be used unless otherwise noted. Magnetic fasteners available for extra charge.

ITEM NO.	DESCRIPTION	#OF LINES	PRICE
J11	3/4" X 3"	2	8.65EA
J12	1" X 3"	3	11.30EA
J13	1-1/2" X 3"	3	15.35EA
J50	5/8" X 3"	2	22.85EA
J51	5/8 X 3"	2	22.85EA
73904	Magnetic Fastener	-	4.25EA

**J50 and J51 only available with Military Clutch Fastener

STANDARD ALUMINUM

- Available in Gold, Silver or Black Aluminum Holder
 - Plastic name plate in the color of your choice

ITEM NO.	DESCRIPTION	SIZE	PRICE
K30	Standard Gold Holder	2" X 8"	22.85 EA
K31	Standard Silver Holder	2" X 8"	22.85 EA
K32	Standard Black Holder	2" X 8"	22.85 EA
K35	Standard Gold Holder	2" X 10"	27.45 EA
K36	Standard Silver Holder	2" X 10"	27.45 EA
K37	Standard Black Holder	2" X 10"	27.45 EA



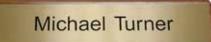


PLASTIC NAME ON WOOD

- Available in two sizes
- Plastic name plate in the color of your choice

K80	Sign Plate	2" X 8"	35.40 EA
K81	Sign Plate	2" X 10"	41.90 EA





Profile View

DESIGNER DESK SIGNS

- Available in two sizes
- Plastic name plate in the color of your choice

K20	Name Plate w/ Black Holder	2" X 8"	28.85 EA
K24	Name Plate w/ Black Holder	2" X 10"	32.70 EA



WILLIAM HUTTON PURCHASING MANAGER

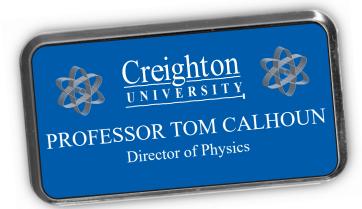
WE SELL WALL SIGNS TOO!

Just visit JPCooke.com to see the full line of custom signs!

To view the most popular PLASTIC COLORS

See the Chart at the end of this catalog! If your color is not there, please contact us. We have over 40 color choices to match your office decor! If you need a special color match, provide sample and specifications to your sales rep.

SUBLIMATED FULL-COLOR NAME BADGES



Item #SUB15 • 11/2" x 3"

Shown with optional Frame. Frames are available in Gold, Silver, or Black. Add \$1.50 Suggested Retail for Frame.



Item #SUB13 • 1" x 3"



Item #SUB15 • 1½" x 3"



Item #SUBOV • 11/2" x 3" Oval



Item #SUB23 • 2" x 3"



Item #SUB125 • 11/4" x 3"

Item #	Size	Qty 1 thru 10	Qty 11 thru 24	Qty 25 thru 100
SUB13	1" x 3"	\$16.55	\$14.10	\$12.00
SUB125	1¼" x 3"	\$17.90	\$15.25	\$12.90
SUB15	1½" x 3"	\$20.75	\$17.60	\$14.95
SUB23	2" x 3"	\$22.10	\$18.75	\$15.95
SUBOV	1½" x 3"	\$22.10	\$18.75	\$15.95

Above price includes a Safety Pin Fastener. For a Magnetic Fastener add \$4.25 per badge. No Set-Up Fees. Digital Artwork for logo is required in either a .tif, .jpg, .eps or .pdf at least 300 dpi for best results.





THERE JUST MADE BETTERTM

YOU'LL NEVER HAVE TO BUY THE SAME STAMP TWICE!

NUMBER 1 BRAND STAMP IN USA!

ITEM	DESCRIPTION	COLOR	PRICE
22111	10ml Bottle	Red	\$ 6.29
22112	10ml Bottle	Black	\$ 6.29
22113	10ml Bottle	Blue	\$ 6.29
22114	10ml Bottle	Green	\$ 6.29
22115	10ml Bottle	Purple	\$ 6.29
22116	10ml Bottle	Orange	\$ 6.29
22118	10ml Bottle	Pink	\$ 6.29
22119	10ml Bottle	Lt. Blue	\$ 6.29

For larger bottles visit our website www.jpcooke.com

EASY RE-INKING

IT'S EASY TO RE-INK AN XSTAMPER!
WITH MOST MODELS, SIMPLY REMOVE
THE HANDLE AND PLACE A FEW
DROPS OF INK IN THE OPENINGS.
COMPLETE RE-INKING INSTRUCTIONS
ARE ENCLOSED WITH EVERY XSTAMPER!



MAKE SURE TO ALWAYS USE XSTAMPER INK REFILLS TO INSURE THE LONG LIFE OF YOUR STAMP!

<u>Premier</u>



	ITEM	DESCRIPTION	COLOR	PRICE
	40711	2oz Bottle	Red	\$ 9.00
•	40712	2oz Bottle	Black	\$ 9.00
•	40713	2oz Bottle	Blue	\$ 9.00
•	40714	2oz Bottle	Green	\$ 9.00
•	40715	2oz Bottle	Purple	\$ 9.00

For larger bottles or replacement pads visit our website www.jpcooke.com

PRINTER LINE STOCK PADS (1COLOR) P-10 Pad \$ 9.90

	¥ 5.5 5	VAIL
P-12 Pad	\$ 9.90	2160
P-15 Pad	\$ 9.90	2360
P-20 Pad	\$ 9.90	
P-25 Pad	\$ 9.90	2460
P-30 Pad	\$ 9.90	2660
P-40 Pad	\$ 9.90	2860
P-45 Pad	\$ 9.90	
P-50 Pad	\$ 9.90	R-17
P-60 Pad	\$ 9.90	R-24
Q-17 Pad	\$ 9.90	R-30

DATE STAMPS CLASSIC LINE PADS

DATER NO.	1 COLOR	2 COLOR
2160 Pad	\$ 9.90	\$ 10.95
2360 Pad	\$ 9.90	\$ 10.95
2460 Pad	\$ 9.90	\$ 12.00
2660 Pad	\$ 9.90	\$ 12.00
2860 Pad	\$ 9.90	\$ 12.00

P-50 Pad \$ 9.90 R-17 Pad \$ 9.90 P-60 Pad \$ 9.90 R-24 Pad \$ 9.90 Q-17 Pad \$ 9.90 R-30 Pad \$ 9.90 Q-24 Pad \$ 9.90 R-40 Pad \$ 9.90

NEED REPLACEMENT PADS??

We carry replacement pads for almost every brand of self-inker. Just refer to the number on the stamp handle & specify pad color.

2000 PRINTER SERIES

ITEM NO.	TYPE	DESCRIPTION	MAX # OF LINES	SIZE	PRICE
PRINTER 10	Self Inking	Plastic Construction	3	3/8" X 1-1/16"	\$21.00EA
PRINTER 15	Self Inking	Plastic Construction	3	3/8" X 2-3/4"	\$28.45EA
PRINTER 20	Self Inking	Plastic Construction	4	9/16" X 1-1/2"	\$22.45EA
PRINTER 25	Self Inking	Plastic Construction	5	5/8" X 3"	\$32.70EA
PRINTER 30	Self Inking	Plastic Construction	5	3/4" X 1-7/8"	\$23.50EA
PRINTER 40	Self Inking	Plastic Construction	6	15/16 X 2-3/8"	\$25.20EA
PRINTER 45	Self Inking	Plastic Construction	7	1" X 3-1/4"	\$35.85EA
PRINTER 50	Self Inking	Plastic Construction	8	1 1/4" X 2-3/4"	\$30.15EA

2000 HEAVY DUTY DATERS

ITEM NO. TYPE		DESCRIPTION	MAX # OF LINES	SIZE	PRICE
2160	2160 Self Inking Dater * Heavy Duty Metal		4	1" X 1-5/8"	\$71.65EA
2360	Self Inking Dater *	Heavy Duty Metal	5	1 1/4" X 1-13/16"	\$80.15EA
2460	Self Inking Dater *	Heavy Duty Metal	5	1-1/8" X 2-15/16"	\$84.75EA
2660	Self Inking Dater *	Heavy Duty Metal	7	1-1/2" X 2-5/16"	\$90.75EA
2860	Self Inking Dater *	Heavy Duty Metal	9	2" X 2-3/4"	\$121.35EA
R 2045 6	Self Inking Dater *	Heavy Duty Metal (Round)	6	1-3/4" Diameter	\$85.65EA
3160	Self Inking Dater *	Expert Line - All Steel	4	1" X 1-5/8"	\$92.20EA
3360	Self Inking Dater *	Expert Line - All Steel	5	1-1/4" X 1-13/16"	\$104.35EA

^{*} Available in 1 and 2 Color Pad Impressions **Excludes R20456

Example CUSTOM STAMPS

ITEM NO.	TYPE	% RECYCLED	MAX # OF LINES	SIZE	PRICE
N04	Pre-Inked	67%	4	1/2" X 1-1/16"	\$25.75EA
N05	Pre-Inked	76%	1	1/8" X 2-3/8"	\$25.15EA
N10	Pre-Inked	65%	4	1/2" X 1-5/8"	\$30.15EA
N11	Pre-Inked	63%	6	11/16" X 1-15/16"	\$34.05EA
N12	Pre-Inked	58%	9	1" X 2"	\$40.25EA
N13	Pre-Inked	64%	5	9/16" X 2"	\$30.45EA
N14	Pre-Inked	66%	5	5/8" X 2-7/16"	\$42.55EA
N16	Pre-Inked	55%	13	1-1/2" X 2-1/2"	\$49.60ea
N18	Pre-Inked	64%	7	15/16" X 2-13/16"	\$46.45EA
N20	Pre-Inked	53%	7	15/16" X 2-13/16"	\$50.20ea
N22	Pre-Inked	65%	17	1-15/16" X 2-15/16"	\$91.45EA
N24	Pre-Inked	54%	10	1-3/16" X 3-1/8"	\$79.75EA
N26	Pre-Inked	64%	6	11/16" X 3-5/16"	\$50.25EA
N27	Pre-Inked	65%	13	1-9/16" X 3-15/16"	\$102.75EA
N28	Pre-Inked	61%	27	2-9/16" X 3-15/16"	\$114.00EA
N32	Pre-Inked	68%	3	5/8" Diameter	\$26.20EA
N48	Pre-Inked	60%	3	3/4" Diameter	\$31.05EA
N49	Pre-Inked	56%	5	1-3/16" Diameter	\$37.00ea
N51	Pre-Inked	58%	4	1" Diameter	\$32.40ea
N52	Pre-Inked	64%	12	1-15/16" Diameter	\$65.05EA
N53	Pre-Inked	52%	7	1-9/16" Diameter	\$52.75EA
N56	Pre-Inked	58%	8	15/16" X 15/16"	\$40.95EA
N57	Pre-Inked	55%	6	1-3/16" X 1-3/4"	\$46.80ea

COPY THIS FORM FOR FUTURE ORDERS

F #	X TO	1-800- Compar	RDER 342-1260 (ny • 1311 Howa	OR MAIL ard Street	BBB	В	CREDITED USINESS	A Service D Ph: (800) 877-8267	OKE® Owned Small Busine & (402) 342-717	75
1			aha, NE 68103 P.O . #		PAYMENT METHOD:		#	Car	d#		_
Ба	Name		_ F.O. #		IMETHOD: 4	<u>-</u> -	Name	Ехр	·	Security #	\dashv
	Address					-	Address				\dashv
By:	Address					o:					_
Drdered	City, Star	e, Zip				Ship To: (if different)	City, State, Zip				
Orde	Phone N	umber		x Number		S #	Phone Number	r	Fax Nu (mber)	
	() Email		()			DUNS: 007276538 -	. CAGE: 61.669) - FFD ID #47-I		943
Qı	∐ <i>Invoid</i> Jantity		Mount Size		Stamp Sa	mple.	, Type or Priı				10
	Shipp	ing Ch	argos (Conti	mantal II C	/ A DO/ED/	O)	Stock		S needed Quantity	Stock Number	٦
	Shipping Charges (Continental U.S. / APO/FPO) Please add Sales Tax. Also add Postage & Handling @ Rate of 1 Stamp @ \$4.45, 2 Stamps @ \$5.50, 3 Stamps @ \$6.55, 4 Stamps @ \$7.80, 5 Stamps @ \$9.40, 6 or more Stamps @ \$10.25										
Note	: Signatures era-ready art	must be writ Photocopie	tten actual size in bla es or faxes of artwork	ck ink on separate cannot be accepte	unlined white pa	per and a structions	attached. For logos are are not provided, we	nd artwork, atta will use our di	ch exact size of scretion to make	original black and white the best finished prod	e uct.
XSTAMPER REFILL INK Quantity Size 10ml 20ml 60ml \$6.29 \$9.70 \$23.95 Color Red Black Purple Blue Green SELF-INKING RUBBER ST Quantity Size 2oz - Color Red Brown					BER STA :ity	9.00 ⊃ Bla		PRINTEF PRINTEF PRINTEF PRINTEF PRINTEF	R 10 \$9.90 R 15 \$9.90 R 20 \$9.90 R 25 \$9.90 R 30 \$9.90 DATER 2-COLO	PRINTER 40 \$9.90 PRINTER 45 \$9.90 PRINTER 50 \$9.90 PRINTER 60 \$9.90 R REPLACEMENT PA 2860 \$12.00 SALES R	<u>DS</u>

Please photog

Custom-Made Product Order Form

Business Name

City, State, Zip

Your Name

QUANTITY

If not marked,

ONE will be made.

PLASTIC COLOR

Address

J.P. Co Comp

If not marked, w use our discretie

military clutch

If not marked, STANDARD PINBACK will be used.

se photocopy	ordei	r form for you	ır conveniend	e				
.P. Cook	e	Order Date	:	_ P.O. Num	ber:(NOT REQUIRED)			
Company		Your Phone	Number:		(NOT REQUIRED)			
viiipaii		Your Fax N	umber:					
] E/	MAIL: SALE	S@JPCOO	KE.COM			
		FAX T	O: 1-800-3	342-1260 (OR MAIL TO:			
		J.P. Co	oke Compo	any • 131	1 Howard St.			
		P.O.		•	NE 68102			
		1	Phone: (402) 342-7175					
			(800) 877-8267					
STYLE #	PF	RODUCTION	N INSTRUC	TIONS PLEAS	E CHECK ALL THAT APPLY			
If not marked, we will use our discretion to nake the best finished product.	000	exactly as chose per sample shrink to fit	en () fill star () caps () upper/	mp C C /lower C) centered) flush left) justified (left & right)) add border			
			CUSTOM		able - face size only)			
dges.			COSTON	X	uble - lace size only)			
LETTER COLOR			height	^ _	length			
			WALL or	DOOR SIGI	N MOUNTING			
LECTION	\sim		O clear ac	thesive (on front)	O suction cups O screw holes			

(on back)

O magnetic tape

O velcro

Guidelines for Submitting Artwork

O magnetic (additional charge)

ENGRAVED PRODUCTS

O standard pinback

Includes desk signs, wall & door signs and badges.

ITEM #

NAME BADGE FASTENER SELECTION

- FOR LOGOS AND ARTWORK Attach original black and white camera-ready art. Photocopies, faxes, or business cards are not acceptable.
- Provide clean black and white sketch for Seals and for copy placement.
- CUSTOM ORDERS cannot be changed or cancelled.

Swivel clip

• IF NO SPECIAL INSTRUCTIONS OR STYLE #'s are given, we will use our discretion to make the best finished product.

E-Mail Artwork Guidelines

If not marked, DOUBLE-SIDED TAPE will be sent

• ALL DIGITAL ART must be 300-600 dpi black and white bitmap (no grayscale), in TIFF or PDF format. All PDFs must include fonts or have all text turned to outline (i.e. we may not have your font).

wire clip

none

(fabric partitions)

• INCLUDE P.O. or Control # with all e-mailed artwork.

COPY Please print clearly - sketch required for seals, name badges and signs.	SPECIAL INSTRUCTIONS

NEED HELP ORDERING? PLEASE CONTACT YOUR SALES REP OR CALL OUR FRIENDLY CUSTOMER SERVICE AT 1-800-877-8267